

Job Description

Environmental Technician

Built and Natural Environment Service

Role Structure	Built and Natural Environment
Directorate:	Economy & Environment
Grade:	HC07
Location:	HARC/Plough
Responsible to:	Principal Natural Environment Officer

Main purpose of the role

Primarily responsible for assisting the Nutrient Mitigation Lead and the Project Team with the delivery of a series of projects to mitigate the effects of Nutrients; including but not limited to the creation of integrated wetlands and upgrades to waste-water treatment works across the county.

To provide technical support to facilitate the planning, delivery and implementation of the council's projects to develop a series of strategic mitigation projects including integrated constructed wetlands and upgrades to Package Treatment Plants across the county.

The primary objective of these proposals is to reduce the level of phosphate entering the watercourses within the county, thereby improving the water quality of our designated rivers; in particular the River Wye Special Area of Conservation and its tributaries, as well as meeting our housing need by facilitating the delivery of nutrient neutral development.

Key Duties and Responsibilities	Frequency of Task
<ul style="list-style-type: none"> Provide specialist, technical support to the Nutrient Mitigation Lead, Project Team and wider internal and external project partners. 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> To source, collate, analyse and present data relevant to a variety of water and waste projects. 	<ul style="list-style-type: none"> Daily
<ul style="list-style-type: none"> To operate Geographical Information Systems - GIS (Mapinfo) and CAD packages to manage, create and present data and plans. 	<ul style="list-style-type: none"> Weekly
<ul style="list-style-type: none"> To write and present technical reports and provide other written and verbal information to a range of stakeholders. 	<ul style="list-style-type: none"> Monthly



Key Duties and Responsibilities	Frequency of Task
<ul style="list-style-type: none"> To support the project team in technical aspects of tendering and procurement processes and contract management 	<ul style="list-style-type: none"> Continuously
<ul style="list-style-type: none"> To facilitate meetings, site visits and manage information flows. 	<ul style="list-style-type: none"> Regularly
<ul style="list-style-type: none"> To undertake landowner-stakeholder liaison and consultation processes. 	<ul style="list-style-type: none"> Occasionally
<ul style="list-style-type: none"> Support the development and implementation of a mapping mechanism to record and monitor mitigation schemes. 	<ul style="list-style-type: none"> Occasionally
<ul style="list-style-type: none"> Monitor and report on progress of identified activities and project stages. 	<ul style="list-style-type: none"> Ongoing



Person Specification

Requirements	Essential or Desirable	Identified by A – Application I – Interview
Qualifications and Training		
<ul style="list-style-type: none"> Hold a degree or equivalent in a relevant environmental specialism. 	Essential	A, I
<ul style="list-style-type: none"> Hold or be working towards professional membership in an environmental field. 	Essential	A, I
Experience & Knowledge		
<ul style="list-style-type: none"> Working in partnership on nature based solutions and wider conservation projects. 	Essential	A, I
<ul style="list-style-type: none"> Liaising with landowners and working in partnership with stakeholders including regulatory bodies. 	Desirable	A, I
<ul style="list-style-type: none"> Developing and supporting procurement processes – including preparing specifications for tender packages, as well as ongoing contract management. 	Desirable	A, I
<ul style="list-style-type: none"> Co-ordinating and managing meetings, events, site visits and other activities. 	Desirable	A, I
Skills and Abilities		
<ul style="list-style-type: none"> Sourcing, collating, analysing and presenting complex data and information. 	Essential	A, I
<ul style="list-style-type: none"> Utilising specialist systems including Geographical Information Systems and Computer Aided Design (CAD) to manage data and support project development and monitoring. 	Essential	A, I

Requirements	Essential or Desirable	Identified by A – Application I – Interview
<ul style="list-style-type: none"> Preparing information for technical reports and presentations to a range of audiences; including officers, regulatory bodies and councillors. 	Essential	A, I

All council staff have a duty to promote the welfare of children, young people, and adults with care and support needs at risk of abuse and neglect who cannot take steps to protect themselves. Ensuring you attend mandated safeguarding children and safeguarding adults training to enable you to recognise the concerning behavior, know how to talk about it, and consent/duty to share information effectively. You will also learn about the legalities and procedures the social care staff can take.

Our Values and Behaviours

The council's THRIVE core values are our guiding principles and beliefs that shape our culture and behaviour within the council. They help us to achieve our Council Plan vision "do our best for Herefordshire" acting as our DNA and the "way that we do things around here". We expect all colleagues to act as a role model by living our values and setting an example for others. Our values strive to promote a thriving workforce by fostering a culture of trust, being honest and responsible, inclusive, valuing people and resources and leading with empathy.

Trust - Developing and maintaining relationships based on a culture of transparency and open communication. Supported by integrity and the confidence that you are reliable and fulfil commitments.

Honesty - Demonstrating truthfulness, integrity, and transparency in all communications, decisions, and relationships. Being trustworthy, reliable, and accountable for your actions. Acting with sincerity and fairness, even in challenging situations.

Responsibility - Taking ownership of individual and collective actions, decisions, and delivering on commitments. Being reliable, fulfilling obligations and being accountable for outcomes and results. Proactively contributing to the achievement of your own, the team and council goals.





**Herefordshire
Council**

Inclusivity - Embracing diversity,

equity and inclusion by recognising and valuing the unique perspectives, backgrounds and experiences of our staff, customers and residents. Creating an environment where every individual is valued, respected and can belong.

Value - Upholding high standards, ethics and integrity to guide our actions and decisions.

Demonstrating commitment to creating and delivering value in our work by recognising and appreciating each other, our resources, processes, customers, community and environment.

Empathy - Demonstrating a genuine and caring understanding of others' feelings, perspectives, and experiences. Listening attentively, acting with compassion, supporting with respect and kindness and considering the impact of our actions on others.

 **Spirit of
Herefordshire**
A place to Live, Work & Thrive

