

## Job Description

**Job Role: Senior Landscape  
Officer**

**Service: Built and Natural  
Environment**

Role Structure	Role Details
Directorate:	Economy & Environment
Grade:	HC07
Location:	Plough Lane
Responsible to:	Principal Natural Environment Officer

### Main purpose of the role

Responsible for provision of landscape advice in the context of planning processes and contributing to the Place objectives within the Herefordshire Council Plan, the county Landscape Character Assessment and the Green Blue Infrastructure Strategy. To provide technical advice on landscape character, visual impact and landscape schemes, both internally and externally. To promote the protection and enhancement of the natural environment as a key part of sustainable development.

Key Duties and Responsibilities	Frequency of Task
<ul style="list-style-type: none"> <li>To provide landscape planning advice to the Development Management team, including landscape character and visual impact appraisals / assessment, design and policy interpretation, and assisting negotiations with applicants, agents and others. This includes a range of planning applications and pre-application enquiries.</li> </ul>	<ul style="list-style-type: none"> <li>Daily</li> </ul>
<ul style="list-style-type: none"> <li>Encourage high standards of landscape, biodiversity net gain and green blue infrastructure design in new development, including the protection and management of existing and the creation of new landscape and green infrastructure assets, while ensuring that the climate and ecological emergencies are fully addressed.</li> </ul>	<ul style="list-style-type: none"> <li>Daily</li> </ul>
<ul style="list-style-type: none"> <li>To provide landscape planning advice to the Strategic and Neighborhood Planning Team, including policy development, input into natural environment evidence bases and strategic land allocation assessment.</li> </ul>	<ul style="list-style-type: none"> <li>Monthly</li> </ul>



Key Duties and Responsibilities	Frequency of Task
<ul style="list-style-type: none"> <li>To instigate or support enforcement action or prosecution relating to illegal or unauthorised work, in liaison with the planning enforcement, environmental health and legal teams.</li> </ul>	<ul style="list-style-type: none"> <li>Monthly</li> </ul>
<ul style="list-style-type: none"> <li>Promote good practice in terms of landscape design and the conservation of landscape features in relation to the Council's own works, development projects and proposals.</li> </ul>	<ul style="list-style-type: none"> <li>Monthly</li> </ul>
<ul style="list-style-type: none"> <li>To work with other members of the natural environment team to assess new tree preservation orders and hedgerow regulations work.</li> </ul>	<ul style="list-style-type: none"> <li>Quarterly</li> </ul>
<ul style="list-style-type: none"> <li>Assist with planning appeal statements, preparation of evidence and support presenting at hearings, enquiries and court.</li> </ul>	<ul style="list-style-type: none"> <li>When necessary</li> </ul>
<ul style="list-style-type: none"> <li>Attend meetings, committees, forums and events, including those promoting natural environment issues and proposals to parish councils and the public, and representing the wider team.</li> </ul>	<ul style="list-style-type: none"> <li>When necessary</li> </ul>
<ul style="list-style-type: none"> <li>Undertake supplementary administrative and technical tasks as and when required, to support the wider team, team leaders &amp; Service Manager.</li> </ul>	<ul style="list-style-type: none"> <li>When necessary</li> </ul>
<ul style="list-style-type: none"> <li>Data quality: To follow the relevant procedures for ensuring that information and data is collected and recorded accurately thus enabling the production of reliable analyses and reports.</li> </ul>	<ul style="list-style-type: none"> <li>Continuously</li> </ul>



## Person Specification

Requirements	Essential or Desirable	Identified by  A – Application I – Interview
<b>Qualifications and Training</b>		
<ul style="list-style-type: none"> <li>Degree or diploma in Landscape Architecture or related discipline, or relevant professional equivalent.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Studying for / holding membership of a relevant professional body.</li> </ul>	Essential	A, I
<b>Experience &amp; Knowledge</b>		
<ul style="list-style-type: none"> <li>An understanding of the role of a landscape officer in a local planning authority.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Landscape appraisal and evaluation, surveys, design and implementation techniques.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Provision of landscape advice that would apply to the council's ambition to address the declared climate and ecological emergencies.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Knowledge of the planning policy framework and planning procedures.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Knowledge of the statutory basis for the protection of trees and hedgerows.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Experience of working to tight deadlines and on multiple work streams</li> </ul>	Essential	A, I



Requirements	Essential or Desirable	Identified by  A – Application I – Interview
<b>Skills and Abilities</b>		
<ul style="list-style-type: none"> <li>Design analysis and appraisal skills.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>To understand and interpret technical reports and legislation, policy and guidance.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>To prepare and present technical advice, reports and statements for a range of audiences</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>To liaise with internal and external stakeholders</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Ability to work under own initiative as well as within a team</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Driving licence and ability to travel throughout the county.</li> </ul>	Essential	A, I
<ul style="list-style-type: none"> <li>Ability to undertake site surveys, sometimes on rough terrain.</li> </ul>	Essential	A, I

## Our Values and Behaviors

The council's THRIVE core values are our guiding principles and beliefs that shape our culture and behaviour within the council. They help us to achieve our Council Plan vision "do our best for Herefordshire" acting as our DNA and the "way that we do things around here". We expect all colleagues to act as a role model by living our values and setting an example for others. Our values strive to promote a thriving workforce by fostering a culture of trust, being honest and responsible, inclusive, valuing people and resources and leading with empathy.



**Trust** - Developing and maintaining relationships based on a culture of transparency and open communication. Supported by integrity and the confidence that you are reliable and fulfil commitments.

**Honesty** - Demonstrating truthfulness, integrity, and transparency in all communications, decisions, and relationships. Being trustworthy, reliable, and accountable for your actions. Acting with sincerity and fairness, even in challenging situations.

**Responsibility** - Taking ownership of individual and collective actions, decisions, and delivering on commitments. Being reliable, fulfilling obligations and being accountable for outcomes and results. Proactively contributing to the achievement of your own, the team and council goals.

**Inclusivity** - Embracing diversity, equity and inclusion by recognising and valuing the unique perspectives, backgrounds and experiences of our staff, customers and residents. Creating an environment where every individual is valued, respected and can belong.

**Value** - Upholding high standards, ethics and integrity to guide our actions and decisions. Demonstrating commitment to creating and delivering value in our work by recognising and appreciating each other, our resources, processes, customers, community and environment.

**Empathy** - Demonstrating a genuine and caring understanding of others' feelings, perspectives, and experiences. Listening attentively, acting with compassion, supporting with respect and kindness and considering the impact of our actions on others.

